

**Town of Webster  
Office of Select Board  
945 Battle Street/Rte. 127  
Webster, NH 03303**

Select Board Meeting – March 2, 2015

Select Board present: Chairman Roy Fanjoy, Selectman Bruce Johnson and Selectman Roger Becker.

4:02 pm Chairman Fanjoy opened Select Board meeting with the Pledge of Allegiance to the Flag.

4:04 pm Selectman Johnson made a motion to go into non-public session pursuant to RSA 91-A:3, II(c), with Karen King, Tax Collector, Mrs. Pinkham and Mrs. Larson; seconded by Chairman Fanjoy. Roll call – Selectman Becker-aye; Selectman Johnson-yes; Chairman Fanjoy-yes.

4:28 pm Chairman Fanjoy reconvened the public meeting. The Select Board voted unanimously to seal the minutes for the non-public session.

The Select Board signed the payroll and check manifests.

The Board signed the following for Mrs. Larson who was filling in for Mrs. Jones:

- Selectman Becker made a motion to accept the 02/17/15 Select Board minutes as written; seconded by Chairman Fanjoy approved with one abstention - Selectman Johnson was not in attendance at that meeting.
- Chairman Fanjoy signed the registration for the chipper.
- Chairman Fanjoy signed 3 notice letters to owners of land with a trailer owned by another.
- Signed PO # 7 for \$1,500 for Granite Roots invoice for snow removal at the Public Safety Building. The Board held off signing PO # 9 for \$300 to the same vendor for snow removal of the generator at the PSB. After a brief discussion with Road Agent Bean and Lt. Mitchell about the damages done to screens and the overall job, Selectman Becker suggested the Board visit the PSB to evaluate the damage before releasing the \$1,500 check and before signing PO # 9.

Financial Administrator, Wendy Pinkham, handed out budget sheets for the Highway expenses, PSB maintenance and propane lines and electricity expenses for all departments.

- The first discussion involved the Highway high expenses due to the snowy winter especially the last two months. Electricity costs had increased, however, the Board and the Road Agent agreed there were enough funds left for the remainder of 2015. Road Agent Bean informed the Board there were three more months of winter – March, November and December. Mr. Bean stated \$40,000 (\$20,000 for labor and \$20,000 for equipment) would be needed for November and December. After a brief discussion, the Board by consensus agreed to amend the operating budget by increasing the Highway by \$40,000 at Town Meeting.
- Mrs. Pinkham stated the electricity and maintenance lines were fine for the PSB and the Town Hall.
- Expenses for propane and heating oil were high because of the very cold winter. Mrs. Pinkham stated even though the budget was tight, it would be manageable.

**5:14 pm** Chairman Fanjoy opened the public hearing to amend the “Traffic Rules and Regulations” ordinance last amended on March 3, 2014. The Board added a second paragraph under **ARTICLE I – GENERAL** Section 2 – Exemptions:

*“The Select Board may appoint the Road Agent as an Agent of the Select Board and give him/her the authority to grant exemptions to individuals and businesses and to use his/her knowledge of the Town roads to issue the above described exemptions to the best of his/her ability.”*

There were no public comments. Selectman Becker made a motion to adopt the above paragraph; seconded by Selectman Johnson and approved unanimously.

**5:15 pm** Chairman Fanjoy closed the public hearing.

Chairman Fanjoy made a motion to appoint Road Agent Emmett Bean as "Agent of the Select Board" and gave him the authority to grant exemptions to individuals and businesses regarding the posted weight limit; seconded by Selectman Becker and approved unanimously.

Ms. Amy Murphy of 97 New Hampshire Drive was recognized by the Board. Ms. Murphy brought forward a complaint regarding snow plowing that ruined her fence and blueberry bushes. Road Agent Bean addressed Ms. Murphy's concerns. He explained about the Town's right-of-way and that the school bus goes down that road now when it never used too. The road needs to be wide enough for two-way traffic. Road Agent Bean also plowed out Ms. Murphy's jeep on the side of the road. Ms. Murphy expressed her appreciation for the work Road Agent Bean has done; she just needed to understand.

John Clark who was scheduled to speak at this time was not able to attend.

In the Police Chief's absence, Lt. Phil Mitchell presented or advised the Board of the following:

- Lt. Mitchell handed in the biweekly report.
- Rape Aggression Defense Class was a big success – this was the 2<sup>nd</sup> year it had been presented.
- Police Department hosted a Crime Scene Biohazard Training. This was well attended by Webster Fire and EMS volunteers as well as two Warner Police officers.
- Damaged police cruiser will be going to Grappone on Friday.
- PSB Generator was serviced last week. Company will send a quote-generator is 10-12 years old which means hoses need to be changed because they are cracked and rotted.
- The Board signed PO # 5 for \$300 to Tri-Tech Software Systems for IMC Software Training.

Fire Chief Wolinski presented or advised the Board of the following:

- 23 calls for the year.
- Webster PD will do background checks for new FD personnel.
- All apparatus has been registered including the boat.
- Apparatus maintenance is being scheduled with Valley Fire.
- They are planning a Capital Area training Mutual Aid Drill combined with the Police Department involving the school. This won't be scheduled until sometime in September.
- Chief Wolinski passed out information to the Board members regarding FD stipends and hourly wages.

Road Agent Bean presented or advised the Board of the following:

- Chairman Fanjoy made a motion to expend \$9,150 from the Highway Equipment Capital Reserve Fund #780193397 (created 3/8/1983) for PO # 6 for an invoice from Howard P. Fairfield, LLC for one Everest 11' Steel Trip Plow; seconded by Selectman Johnson and approved unanimously.
- Selectman Johnson made a motion to expend \$1,350 from the Highway Building Maintenance Expendable Trust Fund #780193371 (created 3/12/2011) for PO # 8 for an invoice from Fleece and Flower Farm for clearing the snow from the Sand Shed; seconded by Selectman Becker and approved unanimously.
- Discussion ensued regarding Clothespin Bridge being added to the State's Red List. Mrs. Larson will follow-up with DOT regarding the next step. Chairman Fanjoy stated he had contacted NHMA legal inquiry and was waiting for a response.
- Road Agent Bean suggested the Town's counsel write a letter to Copart informing them of the 6,000 pound weight limit posting. The Board will draft a letter to be reviewed by Town Counsel to submit to Copart.
- Sue Roberts asked to be kept informed regarding any correspondence about Clothespin Bridge.

The Board then recognized Robert Pearson, Town Moderator. The Board had asked Mr. Pearson to attend this meeting to go over Town Meeting procedures. Chairman Fanjoy stated that a couple of people wish to speak before Town Meeting starts and Selectman Johnson has a Power Point presentation. Mr. Pearson suggested having the people vote as to whether or not they want the Power Point presented. A brief discussion followed.

Old Business:

- The Road Agent and the Board discussed Selectman Johnson's proposed Highways and Road Projects list. After a brief discussion it was decided that Road Agent Bean and Sue Roberts would take the list, review it and come to the March 16, 2015 Select Board meeting with comments.

New Business:

- Selectman Johnson reviewed his Power Point presentation with the Board. A brief discussion followed.
- Set time line for Administrative Assistant's replacement. Some topics discussed by the Board were advertising, job description, application form, resume and letters of reference. Selectman Johnson stated he would take the lead and draft an ad for NHMA, the Town's website and for the newspapers. After a brief discussion, the Board agreed to post a work session on Tuesday, March 10, 2015 at 4:00 pm to discuss Town Meeting, the Administrative Assistant position and any other business that may come before the Board.

6:38 pm The Board recessed their meeting and continued the meeting at the PSB to evaluate the damage of the snow removal with Lt. Mitchell.

7:00 pm Selectman Johnson made a motion to adjourn; seconded by Selectman Becker and approved unanimously.

---

**Roy E. Fanjoy, Chairman**  
SB/tel

---

**Bruce G. Johnson**

---

**Roger A. Becker**